



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES



Thomas S. Burack, Commissioner

May 23, 2014

Mr. Roy A. Pelletier
Royceu.com
1219 Castle Court
Deltona, FL 32725

SUBJECT: Approval of Training Contact Hours for royceu.com's Wastewater Operator Continuing Education on-line and Correspondence Training Courses (List attached)

Dear Mr. Pelletier:

Thank you for submitting the background information for the wastewater operator continuing education on-line and correspondence training courses you, Scott Ruland and David Sloan authored and will be instructing for wastewater professionals. Based on the information you submitted, the courses have been approved for licensed wastewater operators in the State of New Hampshire for completion of 100% of the course training hours, or 0.1 Continuing Education Units (CEUs) for each 1 hour of course duration, as per the attached list.

The proposed formal certificate of completion prepared for each operator by royceu.com will be accepted by the NHDES Wastewater Operator Certification Committee as proof of an operator's completion of the sessions. The sample Certificate provided in your packet is acceptable (listing the operator's name, title of the course, date, duration of training (in hours), CEUs awarded, instructor's name and presenting company's name).

If for any reason you change instructors or course content you should update our files with a letter outlining these changes. You may contact me if you have any questions. Thank you for your services.

Sincerely,

Mary Jane Meier
NH Department of Environmental Services
WWE Operator Training and Certification
29 Hazen Drive, PO Box 95
(603) 271-5553
fx: (603) 271-4128
Maryjane.meier@des.nh.gov

Attachment

Royceu.com Course Title

Course Title	CEUs	Course Title	CEUs
Activated Sludge & BNR Process Control	1.0	Effluent Filtration Process	1.0
Activated Sludge Module 1	1.0	Lift Station Overview	1.0
Activated Sludge Module 2	1.0	Preliminary & Primary Treatment	0.5
Activated Sludge Module 3 Loading Rates	0.5	Reverse Osmosis	1.0
Activated Sludge Module 4 Microbiology	0.5	Sludge Dewatering	0.5
Activated Sludge Module 5 Troubleshooting	0.5	Sludge Digestion	1.0
Basic Hydraulics	0.5	Sludge Thickening	1.0
Basic Instrumentation	0.5	So You Want to be a Utility Manager	1.5
Basic Math	1.0	Wastewater Operator Study Guide 1	1.0
Basic Safety	0.5	Wastewater Operator Study Guide 2	1.0
Biological Nutrient Removal Process Control & Troubleshooting	0.5	Wastewater Operator Study Guide 3	1.0
Chlorination Principles Safety & Process	1.0	Wastewater operator Workshop Mission Math	1.0
Blank	Blank	Wastewater Treatment Overview	2.0